



**CLEVELAND  
METROPOLITAN  
SCHOOL DISTRICT**

Purchasing Department 1111 Superior  
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Cleveland, Ohio 44114  
Ph: (216) 838-0418 Fax: (216) 436-5118

December 14, 2021

To: All Vendors

From: Seletha R. Thompson  
Purchasing Analyst

Re: **Addendum #1 for RFP 21333 - 2022 - Fifty-One Site Basic Preventative Maintenance Program**

*Below is Addendum #1 for RFP 21333 - 2022 - Fifty-One Site Basic Preventative Maintenance Program*

*This addendum supplements and amends the items in the Specifications. This addendum **must be noted** on the Addendum Acknowledgement Form found in the RFP. **Failing to acknowledge this Addendum on the Addendum Acknowledgement Form may cause the response to be rejected.***

This Addendum #1 reflects the following:

- Bid Extension Due Date
- Response to Questions
- Site Visit Schedule

This Addendum shall hereby be and become a part of the Contract Documents the same as if originally bound thereto.

Each bidder shall acknowledge receipt of the Addendum in your bid response. **Failing to acknowledge this Addendum on the Addendum Acknowledgement Form may cause the response to be rejected.**

**BID DUE DATE  
EXTENDED FROM**

**December 20, 2021 to January 4, 2022 at 1:00 PM (EST)**

**REMINDER: Mailing of RFP Responses are encouraged. However, hand deliveries will only be accepted from 11:00 AM to 1:00 PM on January 4, 2022.**

**PPE IS REQUIRED TO BE WORN FOR ENTRANCE TO AND WHILE IN THE BUILDING.**

--End of Addendum #1--

## RFP 21333 - 2022 - Fifty-One Site Basic Preventative Maintenance Program

### RFP Vendor Questions and Responses

- 1) The RFP document states that to propose the use of a filter that is not manufactured by those listed request for substitution is needed. At this time we would like to submit an alternate to the stated filter and use Filter Buy an American company.

**ANSWER:**

- Filter Buy is approved as a filter/supplier manufacturer.

- 2) Can the district provide belt and filter information for the 51 sites?  
a. prior orders or lists from the sites

**ANSWER:**

- CMSD does not have collected information on prior filter or belt maintenance in a readily shareable format.

- 3) Why are the, “after filters” included annually if they not needed?  
a. They should only be replaced due specific to pressure drop per the manufacturer.

**ANSWER:**

- This program was defined in part to give the Owner a consistent assurance of basic equipment upkeep and also to provide a common standard of maintenance for Proposers. After filters are to be changed as prescribed.

- 4) Can the due date be pushed back, so site visits can be completed over winter break?  
a) Due to time constraints.

**ANSWER:**

- The Bid Due Date is being extended from December 20, 2021 to January 4, 2022

- 5) When will documents be available?  
• Region 4:  
• William Cullen Bryant, document folder is empty.  
• Wilbur Wright, document folder is empty.

**ANSWER:**

**Documentation for newest renovations or construction of (Region 2) JFK, Sunbeam, Whitney Young, and (Region 3) Garrett Morgan are not yet available. Notice will be given when this information is uploaded.**

## RFP 21333 - 2022 - Fifty-One Site Basic Preventative Maintenance Program

### Site Visit Schedule

Site Visits are being done at each of the 4 Regions based on the HVAC System Type (A complete list follows)

| <b>DATE</b>                       | <b>SCHOOL</b>                       | <b>SCHOOL ADDRESS</b>                                | <b>TIME</b>                |
|-----------------------------------|-------------------------------------|--|----------------------------|
| <b>Friday, December 17, 2021</b>  | <b>Cleveland School of the Arts</b> | 2064 Stearns Rd. Cleveland, OH<br>44106              | <b>9:00 AM – 10:30 AM</b>  |
| <b>Friday, December 17, 2021</b>  | <b>Franklin D. Roosevelt</b>        | 800 Linn Dr. Cleveland, OH 44108                     | <b>11:00 AM – 12:30 AM</b> |
| <b>Friday, December 17, 2021</b>  | <b>Charles Dickens</b>              | 13013 Corlett Ave. Cleveland, OH<br>44105            | <b>1:30 PM – 3:00 PM</b>   |
| <b>Monday, December 20, 2021</b>  | <b>John Adams</b>                   | 3817 MLK Jr. Dr. Cleveland, OH<br>44105              | <b>9:00 AM – 10:30 AM</b>  |
| <b>Monday, December 20, 2021</b>  | <b>Warner Girls Academy</b>         | 8315 Jeffries Ave. Cleveland, OH<br>44105            | <b>11:00 AM – 12:30 AM</b> |
| <b>Monday, December 20, 2021</b>  | <b>Adlai Stevenson</b>              | 18300 Woda Ave. Cleveland, OH<br>44122               | <b>1:30 PM – 3:00 PM</b>   |
| <b>Tuesday, December 21, 2021</b> | <b>Max Hayes</b>                    | 2211 W. 65 <sup>th</sup> St. Cleveland, OH<br>44102  | <b>9:00 AM – 10:30 AM</b>  |
| <b>Tuesday, December 21, 2021</b> | <b>John Marshall</b>                | 3952 W. 140 <sup>th</sup> St. Cleveland, OH<br>44111 | <b>11:00 AM – 12:30 AM</b> |
| <b>Tuesday, December 21, 2021</b> | <b>James F Rhodes</b>               | 5100 Biddulph Ave. Cleveland,<br>OH 44144            | <b>1:30 PM – 3:00 PM</b>   |

## Listing of All 51 Sites with HVAC System Type

### REGION 1 – (13) Total Sites

| <b>SCHOOL</b>                       | <b>TYPE</b> | <b>ADDRESS</b>                                   | <b>MAJOR HVAC SYSTEM TYPES</b>     |
|-------------------------------------|-------------|--|------------------------------------|
| <b>Cleveland School of the Arts</b> | High School | 2064 Stearns Rd. Cleveland, OH 44106             | VAV AHU, DOAS, HW/CW, Chilled Beam |
| <b>Daniel Morgan</b>                | Elementary  | 8912 Morris Ct. Cleveland, OH 44106              | VAV/FPB AHU, HW/CW                 |
| <b>East Clark</b>                   | Elementary  | 885 E. 146 <sup>th</sup> St. Cleveland, OH 44110 | VAV/FPB AHU, HW/CW                 |
| <b>Euclid Park</b>                  | Elementary  | 17914 Euclid Ave. Cleveland, OH 44112            | AHU, Heat Pump, Geothermal         |
| <b>Franklin D. Roosevelt</b>        | Elementary  | 800 Linn Dr. Cleveland, OH 44108                 | VRF, RTU, DOAS                     |
| <b>Hannah Gibbons</b>               | Elementary  | 1401 Larchmont Rd. Cleveland, OH 44110           | VAV AHU, HW/CW                     |
| <b>John Hay</b>                     | High School | 2075 Stokes Blvd. Cleveland, OH 44106            | VAV/FPB AHU, HW/CW                 |
| <b>Mary Bethune</b>                 | Elementary  | 11815 Moulton Ave. Cleveland, OH 44106           | Multizone Rooftop Units            |
| <b>Mary Martin</b>                  | Elementary  | 8200 Brookline Ave. Cleveland, OH 44103          | Multizone Rooftop Units            |
| <b>Memorial</b>                     | Elementary  | 410 E. 152 <sup>nd</sup> St. Cleveland, OH 44110 | VAV/FPB AHU, HW/CW                 |
| <b>Oliver Hazard Perry</b>          | Elementary  | 18400 Schenely Ave. Cleveland, OH 44119          | VAV/FPB AHU, HW/CW                 |
| <b>Patrick Henry</b>                | Elementary  | 11901 Durant Ave. Cleveland, OH 44108            | VAV/FPB AHU, HW/CW                 |
| <b>Willson</b>                      | Elementary  | 1126 Ansel Rd. Cleveland, 44108                  | VAV/FPB AHU, HW/CW                 |

## REGION 2 – (15) Total Sites

| <b><u>SCHOOL</u></b>            | <b><u>TYPE</u></b> | <b><u>ADDRESS</u></b>                                | <b><u>MAJOR HVAC SYSTEM TYPES</u></b> |
|---------------------------------|--------------------|--|---------------------------------------|
| <b>Albert Bushnell Hart</b>     | Elementary         | 3900 E. 75 <sup>th</sup> St. Cleveland, OH<br>44105  | VAV/FPB AHU, HW/CW                    |
| <b>A.J. Rickoff</b>             | Elementary         | 3500 E. 147 <sup>th</sup> St. Cleveland, OH<br>44120 | VAV/FPB AHU, HW/CW                    |
| <b>Anton Grdina</b>             | Elementary         | 2955 E. 71 <sup>st</sup> St. Cleveland, OH<br>44104  | AHU, Heat Pump, Geothermal            |
| <b>Charles Dickens</b>          | Elementary         | 13013 Corlett Ave. Cleveland, OH<br>44105            | AHU, Heat Pump, Geothermal            |
| <b>Harvey Rice</b>              | Elementary         | 2730 E. 116 <sup>th</sup> St. Cleveland, OH<br>44104 | VAV/FPB AHU, HW/CW                    |
| <b>George Washington Carver</b> | Elementary         | 2200 E. 55 <sup>th</sup> St. Cleveland, OH<br>44103  | VAV/FPB AHU, HW/CW                    |
| <b>John Adams</b>               | High School        | 3817 MLK Jr. Dr. Cleveland, OH<br>44105              | VAV/FPB AHU, HW/CW                    |
| <b>John F. Kennedy</b>          | High School        | 15111 Miles Ave. Cleveland, OH<br>44128              | VAV/FPB AHU, HW/CW                    |
| <b>Miles</b>                    | Elementary         | 11918 Miles Ave. Cleveland, OH<br>44105              | VAV/FPB AHU, HW/CW                    |
| <b>Miles Park</b>               | Elementary         | 4090 E. 93 <sup>rd</sup> St. Cleveland, OH<br>44105  | VAV/FPB AHU, HW/CW                    |
| <b>Mound</b>                    | Elementary         | 5935 Ackley Rd. Cleveland, OH<br>44105               | VAV/FPB AHU, HW/CW                    |
| <b>Nathan Hale</b>              | Elementary         | 3588 MLK Jr. Dr. Cleveland, OH<br>44105              | AHU, Heat Pump, Geothermal            |
| <b>Sunbeam</b>                  | Elementary         | 11800 Mt. Overlook Ave.<br>Cleveland, OH 44120       | VAV/FPB AHU, HW/CW                    |
| <b>Warner Girls Academy</b>     | Elementary         | 8315 Jeffries Ave. Cleveland, OH<br>44105            | VAV/FPB AHU, HW/CW                    |
| <b>Whitney Young</b>            | Elementary         | 17900 Harvard Ave. Cleveland,<br>OH 44128            | VAV/FPB AHU, HW/CW                    |

### REGION 3 – (12) Total Sites

| <u>SCHOOL</u>                   | <u>TYPE</u> | <u>ADDRESS</u>                                    | <u>MAJOR HVAC SYSTEM TYPES</u> |
|---------------------------------|-------------|---|--------------------------------|
| <b>Adlai Stevenson</b>          | Elementary  | 18300 Woda Ave. Cleveland, OH 44122               | DOAS, Heat Pump, Geothermal    |
| <b>Buhrer</b>                   | Elementary  | 1600 Buhrer Ave. Cleveland, OH 44109              | VAV/FPB AHU, HW/CW             |
| <b>Campus International K-8</b> | Elementary  | 2160 Payne Ave. Cleveland, OH 44115               | VAV/FPB AHU, HW/CW             |
| <b>Garrett Morgan</b>           | High School | 4600 Detroit Ave. Cleveland, OH 44102             | VAV/FPB AHU, HW/CW             |
| <b>Louisa May Alcott</b>        | Elementary  | 10308 Baltic Rd. Cleveland, OH 44102              | VRF, RTU, DOAS                 |
| <b>Max Hayes</b>                | High School | 2211 W. 65 <sup>th</sup> St. Cleveland, OH 44102  | VAV/FPB AHU, HW/CW             |
| <b>Orchard</b>                  | Elementary  | 4200 Bailey Ave. Cleveland, OH 44113              | VAV/FPB AHU, HW/CW             |
| <b>Paul Dunbar</b>              | Elementary  | 2159 W. 29 <sup>th</sup> St. Cleveland, OH 44113  | VAV/FPB AHU, HW/CW             |
| <b>Robert Jamison</b>           | Elementary  | 4092 E. 146 <sup>th</sup> St. Cleveland, OH 44128 | VAV/FPB AHU, HW/CW             |
| <b>Thomas Jefferson (INA)</b>   | K-12        | 3145 W. 46 <sup>th</sup> St. Cleveland, OH 44102  | VAV/FPB AHU, HW/CW             |
| <b>Wade Park</b>                | Elementary  | 7600 Wade Park Ave. Cleveland, OH 44103           | VAV/FPB AHU, HW/CW             |
| <b>Waverly</b>                  | Elementary  | 1805 W. 57 <sup>th</sup> St. Cleveland, OH 44102  | VAV/FPB AHU, HW/CW             |

### REGION 4 – (11) Total Sites

| <u>SCHOOL</u>                | <u>TYPE</u> | <u>ADDRESS</u>                                    | <u>MAJOR HVAC SYSTEM TYPES</u> |
|------------------------------|-------------|---|--------------------------------|
| <b>Almira</b>                | Elementary  | 3375 W. 99 <sup>th</sup> St. Cleveland, OH 44102  | VAV/FPB AHU, HW/CW             |
| <b>Artemus Ward</b>          | Elementary  | 4315 W. 140 <sup>th</sup> St. Cleveland, OH 44135 | VAV/FPB AHU, HW/CW             |
| <b>Halle</b>                 | Elementary  | 7901 Halle Ave. Cleveland, OH 44102               | VAV/FPB AHU, HW/CW             |
| <b>James A. Garfield</b>     | Elementary  | 3800 W. 140 <sup>th</sup> St. Cleveland, OH 44111 | VAV/FPB AHU, HW/CW             |
| <b>John Marshall</b>         | High School | 3952 W. 140 <sup>th</sup> St. Cleveland, OH 44111 | AHU, DOAS, HW/CW, Chilled Beam |
| <b>Riverside</b>             | Elementary  | 14601 Montrose Ave. Cleveland, OH 44111           | VAV/FPB AHU, HW/CW             |
| <b>Robinson G. Jones</b>     | Elementary  | 4550 W. 150 <sup>th</sup> St. Cleveland, OH 44135 | VAV/FPB AHU, HW/CW             |
| <b>James F. Rhodes</b>       | High School | 5100 Biddulph Ave. Cleveland, OH 44144            | VAV/FPB AHU, HW/CW             |
| <b>William Cullen Bryant</b> | Elementary  | 3121 Oak Park Ave. Cleveland, OH 44109            | VRF, DOAS, RTU                 |
| <b>William Rainey Harper</b> | Elementary  | 5515 Ira Ave. Cleveland, OH 44144                 | VAV/FPB AHU, HW/CW             |
| <b>Wilbur Wright</b>         | Elementary  | 11005 Parkhurst Dr. Cleveland, OH 44111           | VRF, DOAS, RTU                 |